



Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

Meeting to be held in Room 6/7 Civic Hall, Leeds
Wednesday, 17th November, 2021 at 6.00 pm

Councillors:

- | | |
|---------------|----------------------------|
| L Cunningham | - Armley; |
| J McKenna | - Armley; |
| A Smart | - Armley; |
| C Gruen | - Bramley and Stanningley; |
| J Heselwood | - Bramley and Stanningley; |
| K Ritchie | - Bramley and Stanningley; |
| H Bithell | - Kirkstall; |
| J Illingworth | - Kirkstall; |
| F Venner | - Kirkstall; |

Please Note - Members of the public are now able to attend the meeting in person but please be mindful that Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and get a PCR test. For those who are attending the meeting, please bring a face covering unless you are exempt.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1004&MId=11645&Ver=4>





Co-optees

Jonathan Butler

Bramley & Stanningley Ward

Joanne Fiddes

Bramley & Stanningley

Stephen Garvani

Kirkstall Ward

Steve Harris

Kirkstall Ward

Catherine Hyde

Armley

Stephen McBarron

Bramley & Stanningley Ward

Agenda compiled by: Debbie Oldham

Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Armley - Armley Mills; Armley Library (old entrance)

Bramley & Stanningley - war memorial; Bramley Baths

Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 15TH SEPTEMBER 2021</p> <p>To consider the minutes of the meeting held on 15th September 2021, for approval as a correct record.</p>	7 - 14
8			<p>MATTERS ARISING</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Armley; Bramley and Stanningley; Kirkstall		<p>CLIMATE EMERGENCY UPDATE 2021</p> <p>The report of the Chief Officer for Sustainable Energy and Air Quality provides the Inner West Community Committee with a presentation on the council's updated climate emergency strategy and progress.</p>	15 - 16
10	Armley; Bramley and Stanningley; Kirkstall		<p>HIGHWAYS - WINTER SERVICES UPDATE REPORT</p> <p>The report of the Executive Manager is to provide the Inner West Community Committee with an update on the Highways Service, and to gather input from elected members and residents. The report focusses specifically on the winter service fulfilled by Highways, including snow clearance and road gritting.</p>	17 - 18
11	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.</p> <p>(Report attached)</p>	19 - 30
12	Armley; Bramley and Stanningley; Kirkstall		<p>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships is to bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	31 - 48
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Inner West Community Committee is scheduled for Wednesday 9th March 2022, at 6pm. Venue to be confirmed.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 15TH SEPTEMBER, 2021

PRESENT: Councillor J Heselwood in the Chair
Councillors L Cunningham, J McKenna,
K Ritchie and F Venner

CO-OPTED MEMBERS PRESENT

Catherine Hyde, Stephen Garvani and Jonathan Butler

CHAIRS COMMENT

The Chair informed the Community Committee that Hazel Boutle a co-optee for the Armley Ward had written to advise the Committee that she would be stepping down from her role as a co-opted member.

The Chair said that this was sad news as Hazel had been a stalwart of the Community Committee for a number of years and done some great work and contributed to the decision making of Members of the Committee and that she would be greatly missed.

The Chair invited the Armley Councillors to say a few words.

Cllr McKenna said that the Armley Ward had struggled to get co-opted members but Hazel had been a co-opted members since the days of the area committees going back some 10 or 12 years. As well as acknowledging the good work of Hazel, Cllr McKenna recognised the work of her husband David who had driven her to the meetings. He said that he had sent an email thanking them both for the work and support that they had given to the Committee, saying that she would be sadly missed. It was noted that Hazel was also active in the Community with Armley Helping Hands and Armley Common Rights Trust along with husband David. He felt sure that Hazel would continue to help in the community and looked forward to seeing her in her other community roles. Cllr McKenna requested that a letter be sent on behalf of the Community Committee thanking her for all the hard work that she had done.

Cllr Cunningham paid tribute to the work of Hazel saying a huge thank you for her input and insight into the Inner West Community Committee. She said that Hazel is a force of good in Armley as a whole and has been for a number of years with wise and insightful comments to make. She would be greatly missed but would not be able to avoid the local ward members as they hoped to see her in her other roles as Chair of Armley Helping Hands and the Armley Common Rights Trust, involved in arranging events and litter picks and looked forward to seeing her again.

16 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

17 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

18 Late Items

There were no formal late items. However, there was supplementary information in relation to Agenda item 11-Finance Report which had been circulated to Members and published to the Leeds City Council website.

19 Declaration of Interests

No declarations of interests were made at this point of the meeting. However, Cllr Cunningham did declare an interest during Agenda Item 11-Finance Report as she is a Board Member of Leeds Community Homes who had submitted a wellbeing fund application.

20 Apologies for Absence

Apologies for absence were received from Councillors Hannah Bithell, Caroline Gruen, John Illingworth and Alice Smart. Apologies were also submitted for Co-opted Members Stephen McBarron and Joanne Fiddes.

21 Minutes - 20th July 2021

RESOLVED – That the minutes of the meeting held on 20th July 2021, be approved as a correct record.

22 Open Forum / Community Forums

On this occasion no written submissions had been received from members of the public and no members of the public in attendance at the meeting wished to speak at the Open Forum.

23 Co-opted Members Report

The submitted report of the City Solicitor requested Members consideration for the nomination of a co-opted member for the Armley Ward.

The nomination was for Catherine Hyde.

RESOLVED - That Catherine Hyde be co-opted to the Inner West Community Committee for the Armley Ward, for the duration of the 2021/22 municipal year.

Draft minutes to be approved at the meeting
to be held on Wednesday, 17th November, 2021

24 City Plan Engagement

The Head of Locality Partnerships submitted a report that introduced a verbal update on the development of a City Plan for Leeds in the Inner West Community Committee Area and an opportunity for input from elected members and residents to feed into the Plan.

The following were in attendance:

- Councillor J Dowson, Deputy Executive Member for the Leader's Portfolio
- Amy Beswick, Policy Officer

Councillor Dowson gave a brief introduction to the context behind the development of a new City Plan, highlighting the significant changes since the last Best Council Plan was launched ten years ago – locally, nationally, and globally. The Policy Officer set out some of the key ambitions and drivers that will shape the new plan, and then sought feedback from Members on their priorities for Leeds particularly in the Inner West area over the next ten years.

Members discussions included:

- *Education, skills and good quality employment.* Members recognised education and training of young people, particularly in the most deprived areas of the city, to be a key issue for Leeds moving forward. It was noted that basic qualifications and literacy attainment were low in the Inner West area causing low esteem, which often act as a barrier to progression for young people in the Inner West. The city plan should aim to address the inequalities that are exacerbated by the current education system, by working with partners to increase the variety and accessibility of training and career options to channel passion and ambition in young people with local jobs and opportunities.
- *Whole city approach.* Members were supportive of a whole city approach to the plan, recognising that the Council is limited in what it can achieve without the support of local businesses, third sector and other local organisations. Members were of the view that improvements were needed to make small town centres such as Armley to become more prosperous through local business opportunities.
- *Rethinking the City Centre.* Members reported that residents of the Inner West often feel disconnected from the city centre, largely due to the lack of public transport options. Related to this, Members felt that the new plan should incorporate a new vision for the city centre following the pandemic, potentially to address the housing shortage not only in providing houses but providing a home. It was acknowledged that in some cases people in the Inner West had a roof over their heads but had no means to furnish them. It was also noted that in the Inner West many families moved on a regular basis due to landlord contracts, which meant that they were unable to gain a sense of community within a local area. Members also reported that many residents on local estates felt neglected. They saw and heard about

city centre improvements, however, no improvements had been made to local estates with tired houses and uneven pathways.

- *Health*. Members raised concerns at the gap in health inequalities within the Inner West area and whilst trying to embrace and promote wellbeing there was a lack of green spaces and sports fields in the Inner West. It was recognised that the Green Flag Standard for parks had been refreshed, but Members were of the view that much of the investment was to parks in other areas such as Pudsey and Horsforth. It was recognised that the pandemic had magnified the need for green space, particularly in areas with tower blocks such as Kirkstall and Armley.
- *Digital Access*. It was hard to be inclusive if you are not online, with many families in deprived areas unable to afford WiFi connection. It was recognised that without digital access communities were unable to engage with conversations and surveys which impacted on their lives.

The Community Committee were advised that a report was to be presented to the Executive Board in October with a draft paper being presented to the State of the City Meeting, with a full report by February 2022.

RESOLVED – That the contents of the report and presentation, along with Member’s comments, be noted.

25 Library Service Update Report

The report of the Chief Officer Community Hubs, Welfare and Business Support provided the Inner West Community Committee with an overview of the activity of Leeds Libraries during the past 18 months and outlined key priorities for the service as part of the Service Recovery Strategy.

The following were in attendance for this item:

- o Andrea Ellison, Chief Librarian
- o Kate Midwood, Senior Librarian

The Chief Librarian informed members that the report provided a city-wide overview on changes to the structure of the service and schemes / projects that have taken place during the pandemic such as digital services, as well as an update on the services key priorities over the coming months. Members were informed that a service update on a more local basis will be provided at the Inner West Community Committee next year.

In response to Member’s questions, the following information was highlighted:

- *Education involvement*. The Library Service is looking at revitalising the offer to schools, and the school programme will take shape over the next term with the focus being reading.
- *Activities across local hubs and libraries*. Members emphasised the need to encourage the use of libraries, and to receive prior information of activities taking place in the local area.

- *Linking with early years development.* Conversations have taken place with the Councils Children and Families sector on locations for activities to take place, with Children Centres being a main focus.
- *Digital exclusions and the offer for residents.* A telephone service and communications channel were set up during the pandemic, to aid those requiring digital support and the focus moving forward looks at managing mental health, and how to keep children safe online. Members were also informed of an iPad lending scheme that will be rolled out centrally to enable the public to use for group learning, educational purposes and reading. It was noted that the library offered a variety of digital resources in the form of E Books, E Magazines and E newspapers. Members were also advised of the Niche Academy – a range of free online tutorials from setting up an email account or getting started with social media to help build skills using online resources.
- *The impact on the use of services as a result of the pandemic.* It was confirmed that nationally the use of library services has been low. It was recognised that although libraries can offer many forms of digital access it does exclude those in the poorest areas of the city. Members were informed that the service aims to build confidence across communities for people to return to libraries and to re-introduce events over time, such as conversation tables and social activity groups.

Members were of the view that there was no substitute for face to face engagement to combat social isolation and to engage with children and families. They were pleased to hear that there was to be a drive to attract new members and work alongside schools. It was noted that although libraries were currently operating reduced hours it was hoped that the hours would increase going into Autumn. Members were also pleased to hear that the service were currently involved with the Gypsy and Traveller Project Strategy Group. Looking at taking the new story bus to assist with the education of Traveller children.

The Community Committee thanked the Hubs for all the work that they had done during the pandemic.

Members praised the work on the refurbishment of the Armley library and the use of the story buses. It was noted that the story bus it had proved a winner with both adults and children at the recent Armley Festival.

The Chair thanked officers for their attendance and requested that an update be provided to a future meeting.

RESOLVED –

- a) To note the contents of the report and verbal update, along with members comments.
- b) To note the intention to receive an update on services within the Inner West Community Committee area, at a future meeting.

26 Inner West Community Committee Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2021/22.

At the start of this item Cllr Cunningham declared an interest in relation to the application submitted by Leeds Community Homes as she is a member of the board.

Members were invited to consider the follow projects:

Project Title	Organisation	Amount	Wards Covered	Decision
Christmas Lights Motifs	Leeds Lights & Forestry	£5,176	Armley - £2,275 Bramley & Stanningley - £2,901	Approved
DAZL 21 Program	Dance Action Zone Leeds	£1,980	Bramley & Stanningley – £1,350 Kirkstall - £630	Approved
Jigsaw – Enrichment Project	Bramley Trinity Methodist Church	£3,000	Bramley & Stanningley	Approved
Mistress Lane Community Landscape Project	Leeds Community Homes	£3,067.50	Armley	Approved

Members were provided with the following information:

- The Wellbeing Budget has a remaining balance of £127,110.71. A list of projects was presented in Table 1
- Delegated Decisions considered and approved since the last meeting were:
 - New Blue Grit Bin, Communities Team, £177.22 (Kirkstall)
 - New Blue Grit Bin, Communities Team, £177.22 (Armley)
 - Intergenerational Hawksworth Community Development, Creative Frame CIC, £9,184, (Kirkstall)
- Monitoring information was provided on Kirkstall Mini Festival which had taken place on 10th and 11th July 2021.
- The remaining balance of the Youth Activities Fund is £37,059.44 with a list of projects presented in Table 2 of the report.
- A list of Small Grants was presented in Table 3 with a list of Community Skips presented in Table 4. There is a remaining balance of £3,518.56
- The Capital budget is £25,108.84 as a result of capital injections in May 2021.
- Table showed a CIL project at West Leeds Activity Centre for £5,570 with a remaining balance of £82,153.84

Members discussions included:

- Allotment and estate skips
- CIL funding

Armley Councillors requested an application for Speed Indication Devices (SID's) in the Armley area on Armley/Stanningley Road through Capital Funding

RESOLVED – To Note:

- a) Details of the Wellbeing Budget position (Table 1)
- b) Wellbeing proposals for consideration and approval (paragraph 20-22)
- c) Details of the projects approved via Delegated Decision (paragraph 23)
- d) Monitoring information of its funded projects (paragraph 25-28)
- e) Details of the Youth Activities Fund (YAF) position (Table 2)
- f) Details of the Small Grants & Skips budget Budget (paragraph 32)
- g) Details of the Capital Budget (Table 3)
- h) Details of the Community Infrastructure Levy Budget (Table 4)

27 Inner West Community Committee Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update of the work in which the Communities Team is engaged in, based on priorities identified by the Community Committee.

Members were invited to make nominations for Chair of the Armley Community Forum. This nomination had been deferred until the current appointee Cllr Jim McKenna was at the meeting.

All Members of the Community Committee agreed to appoint Cllr Jim McKenna as the Chair of the Armley Community Forum for this municipal year 2021/22.

Members discussions included:

- The recognition of the improved Community Safety Report and a request from Members to invite the Police to attend future meetings for updates. There was a need for regular updates on speed reductions and how to address behaviour changes through the use of SID's.
- It was noted that discussions were taking place to install 'throw lines' on the canal at locks.

RESOLVED – To note:

- a) The content of the report
- b) The Appointment of Cllr Jim McKenna as Chair of the Armley Community Forum

28 Any Other Business

This included looking at an arrangement for an exciting new project in how Council Billboards could be displayed similar to those in New Wortley.

To look at facilitating the Community Committee back out in venues across the Inner West area, still using webcasting.

29 Date and time of next meeting

RESOLVED – That the next meeting of the Inner West Community Committee be scheduled for Wednesday 17th November 2021 at 6pm. Venue to be confirmed.

The meeting concluded at 20:00



Report of: Chief Officer for Sustainable Energy and Air Quality

Report to: Inner West Community Committee

Report author: Polly Cook - Chief Officer Sustainable Energy & AQ

Date: 17th November 2021

To note

Title: Climate Emergency Update 2021

Purpose of report

1. To provide the Inner West Community Committee with a presentation on the council's updated climate emergency strategy and progress.

Main issues

2. The PowerPoint presentation is provided at the specific request of the Chair.
3. The presentation will provide an update on the council's climate emergency strategy and recent progress to reduce emissions. This will include an overview of measures being taken to retrofit homes and buildings, installation of electric vehicle infrastructure and biodiversity measures such as tree planting. Information about what measures are taking place locally will also be shared.
4. Discussions will also include an overview and insight in the White Rose Forest Strategy for Leeds.
5. There will be an opportunity for elected members to provide suggestions for their locality and to ask questions.

Recommendations

6. The Inner West Community Committee is asked to note the contents of the presentation.

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Report of: Simon Swift, Executive Manager

Report to: Inner West Community Committee

Report author: Jeremy Lunn, Group Operations Manager (07891 272230)

Date: 17th November 2021 **To note**

Title: Highways – Winter Service Update

Purpose of report

1. To provide the Inner West Community Committee with an update on the Highways Service and to gather input from elected members and residents.

Main issues

2. The report and presentation are intended to provide the Inner West Community Committee with an update of the Highways Service, following a recent winter service review.
3. The report focusses specifically on the winter service fulfilled by Highways, including snow clearance and road gritting.
4. The report and presentation provide the Inner West Community Committee with an overview of the Winter Service website, linking the discussion to local issues relevant to the specific committee area.
5. The agenda item also provides elected member and the public with the opportunity to provide feedback to the Highways Service relating to the winter provision offered and approaches to communication and engagement going forward.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from the Highways Team.



Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
(Armley, Bramley & Stanningley, Kirkstall)

Report author: Carl Hinchliffe – 07712 216480

Date: 17th November 2021

For decision

Inner West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20th June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

16. The total revenue budget approved by Executive Board for 2021/22 was **£142,540.00**. **Table 1** shows a carry forward figure of **£157,917.78** which includes underspends from projects completed in 2020/21. **£75,215.06** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£225,242.72**. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that there is currently a remaining balance of **£103,638.73**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2021/22

	£
INCOME: 2021/22	£142,540
Balance brought forward from previous year 2020/21	£157,917
Less projects brought forward from previous year	£75,215
TOTAL AVAILABLE: 2021/22	£225,242.72
Area wide ring fenced projects	£
Small Grants & Skips	£6,000
Community Engagement	£1,500
Grit Bins	£1,934.88
Youth Summit	£2,250
CCTV	£6,000

Total spend: Area wide ring fenced projects	TBC
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Ward Projects	Total:	Armley	Bramley & Stanningley	Kirkstall
		£96,119.09	£67,580.71	£61,542.92
Per ward carry forward + new allocation	£225,242.72			
Security Upgrade, Kirkstall Educational Cricket Club	£2,730			£2,730
Easter Eggstravaganza, Art Camp UK	£1,470			£1,470
Leeds West Academy Youth Support Worker, The Cardigan Centre	£4,066.40		£4,066.40	
Kirkstall Planters	£550			£550
River Clean UP, The Aire Rivers Trust	£2,456			£2,456
Armley Park Notice Board, LCC Parks & Countryside	£1,650	£1,650		
Bank Holiday Variety Show, Bramley Elderley Action	£1,350		£1,350	
New Wortley Community Centre Improvements	£3,183.77	£3,183.77		
Kirkstall Mini Festival	£6,000			£6,000
Community Participation & Learning Programme. Irish Arts Foundation	£925	£462.50		£462.50
Outdoor Classroom and Activity Equipment, West Leeds Activity Centre	£5,570	£1,857	£1,857	£1,856
Half Term Art Camp, Art Camp UK	£980			£980
Two Family Fun Activity Days & New Activity Equipment	£5,371	£1,790	£1,790	£1,791
Stanningley Park Benches	£1,770		£1,770	
New Wortley Food Festival, New Wortley Community Association	£2,000	£2,000		
Summer Holiday Targeted Provision, Leeds Youth Service	£1,200	£400	£400	£400
Kirkstall Christmas Lights 2020	£1,166			£1,166
Armley Festival 2021	£10,000	£10,000		
Leeds Hyde Park Football Season 2021/2022	£2,500			£2,500
Bramley After School Hub Klub	£4,324		£4,324	
Jaily Fields Park Play	£5,000	£5,000		
Money Buddies	£10,875	£5,437.50	£5,437.50	
Super Summer Art Camp Uk @ Shire Oak	£2,362.50			£2,362.50
Intergenerational Hawksworth Community Development	£9,184			£9,184
Supply Blue Grit Bin @ Hawksworth Grove	£177.22			£177.22

Supply Blue Grit Bin @ Brighton Grove (not on spreadsheet)	£177.22	£177.22		
Armley & Bramley Festive Lights	£5,176	£2,275	£2,901	
Jigsaw – Enrichment Project	£3,000		£3,000	
Mistress Lane Community Landscape Project	£3,067.50	£3,067.50		
Armley Park Lantern Parade	£1,450	£1,450		
Art Camp (Half Term Project)	£1,687.50			£1,687.50
Total spend: Area wide + ward projects	£121,603.99	£47,064.83	£33,032.72	£41,506.44
Balance remaining (Total/Per ward)	£103,638.73	£49,054.26	£34,547.99	£20,036.48

Wellbeing and Capital projects for consideration and approval

19. The following projects are presented for Members' consideration:

20. **Wellbeing Project Title:** Hookers & Clickers (do it for charity)

Name of Group or Organisation: Hookers And Clickers (do it for charity)

Amount Proposed from Wellbeing Budget: £750 (Armley £250, Bramley & Stanningley £250, Kirkstall £250)

Wards covered: Armley, Bramley & Stanningley, Kirkstall

Project Description: Hookers And Clickers (do it for charity) was created in Sep 2017 to bring people together to knit & crochet items for charities, hospitals and groups in need. They are a growing community of ladies (men are invited too but as yet none have joined us). Ages range from mid 40's to late 70's/early 80's (5% are in 40's to 50's; 95% are 60 & above), who meet once a week at Butlers based at Kirkstall Forge, from 9.30am to 3pm. They are always welcoming new members to join them in person or via their Facebook page. By providing a purpose for those who attend (knitting and crocheting for charities, seeing their "makes" delivered and thanks being given), the attendees feel useful and appreciated, which bolsters mood and makes them feel valued. This has helped enormously the ones who live alone, have disabilities and mental health issues, thus making it difficult to socialise.

Community Committee Priorities: Best City for Communities.

21. **Wellbeing Project Title:** Inner West Pedal Cycle Security

Name of Group or Organisation: West Yorkshire Police

Amount Proposed from Wellbeing Budget: £1,460 (Armley £487, Bramley & Stanningley £487, Kirkstall £487)

Wards covered: Armley, Bramley & Stanningley, Kirkstall

Notes: This funding application is a joint bid with Outer West (total costs of £2,920)

Project description: In the past 12 months there has been 148 reported pedal cycle thefts across the ward areas and the Force Crime Prevention Officer advises that research suggests 3 times as many are stolen as are actually reported to the Police. The funding seeks to purchase 1,000 Selectamark products to be fitted to cycles at events and the code registered on the National Cycle Database, meaning that if a stolen bicycle is recovered, the owner can immediately be identified. By marking the cycles it makes them less desirable to thieves, as security marking has been shown to drastically reduce offences of theft. The Police would also like to do a series of events across the 3 wards, to give residents advice on bike safety and security.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing.

22. **Wellbeing Project Title:** Kirkstall Festive Lights Display

Name of Group or Organisation: Kirkstall Village Action Group

Amount Proposed from Wellbeing Budget: £4,548

Wards covered: Kirkstall

Project Description: Rental of festive light motifs for Kirkstall. After such a terrible 18 months due to the pandemic, the group aims to encourage local people to get together and enjoy Kirkstall and everything it has to offer. The group has organised the festive lights in Kirkstall for 13 years now and successfully arranged switch on events in 2018 and 2019, which received positive feedback from everyone. They have decided to cancel the switch on event again this year due to the pandemic but are hoping to reinstate it in 2022.

Community Committee Priorities: Best City for Communities.

23. **Wellbeing Project Title:** Grit Bin (Burley Hill Drive)

Name of Group or Organisation: Highways

Amount Proposed from Wellbeing Budget: £177.22

Wards covered: Kirkstall

Project Description: Burley Hill Drive links two major roads of Burley Road and Kirkstall Road. The street does not have a grit bin currently, despite being on a hill.

Community Committee Priorities: Best City for Communities.

24. **Wellbeing Project Title:** Fairfield Urban Music Project

Name of Group or Organisation: The Music Box

Amount Proposed from Wellbeing Budget: £2,100

Wards covered: Bramley

Project Description: A gap has been identified in provision for young people living in Bramley who are at risk of anti-social behaviour and crime. Over the summer the group delivered 2 days of DJ workshops at Family Fun Days at Fairfield Community Centre in partnership with Barca, with over 50 young people engaged with the activity each day. The aim is to deliver a pilot urban music and arts based project in Bramley, targeting young people in the Fairfield area who are at risk of ASB or crime. The project will run every Tuesday night (starting from 26th November for 3 weeks then for 12 weeks until the end of March 2022), between 6.30pm and 8.30pm at Fairfield Community Centre (targetting a maximum 12 young people per week to take part). The group will use the space at Fairfield Community Centre as a way of getting the local young people to take ownership of the project and we will work closely with them to develop any future activities, by actively encouraging youth participation and using ideas generated by the community, young people and youth workers to drive and improve the provision.

Community Committee Priorities: Best City for Children & Young People.

25. **Wellbeing Project Title:** Armley Winter Wonderland 2021

Name of Group or Organisation: Armley Action Team

Amount Proposed from Wellbeing Budget: £8,788

Wards covered: Armley

Project Description: The grant will be used for the Armley Light Switch On Event, to be held on the 4th December 2021, between 3pm and 7pm. This will involve closing Armley Town Street to traffic, managing the traffic through the use of barriers, placing a stage, as well as providing on street and on stage entertainment. The event has been planned to coincide with Small Business Saturday, an annual event, where all local shops are planning to get Involved, through window dressing competitions and providing discounts for their products. The event will be match funded through another grant scheme hopefully, which will also provide new and additional activities throughout the full day to include a purpose built grotto.

Community Committee Priorities: Best City for Communities.

26. **Wellbeing Project Title:** Armley Repurposing Workshops

Name of Group or Organisation: Leeds City Council

Amount Proposed from Wellbeing Budget: £950

Wards covered: Armley

Project Description: The repurposing project is in collaboration with Open Source Arts and consists of ten weekly evening sessions based in Armley Community Hub and Library. Residents of the Armley ward will learn D.I.Y techniques to upcycle small pieces of furniture and clothing with a view to promote sustainability and avoid unnecessary waste. After the ten weeks, residents will be upskilled in design and repurposing from practical activity. The space will also be available as a creative hub for local people to continue their projects after the initial ten weeks, encouraging team building between group members. The activity empowers residents to take ownership of their own work and develop expertise in maintaining valued belongings. Individuals build on their own craftsmanship and gain confidence in what they achieve.

Community Committee Priorities: Best City for Communities; Best City for Business; Best City for Health & Wellbeing.

27. **Wellbeing Project Title:** Xmas Lights for Xmas Tree

Name of Group or Organisation: Leeds City Council (Leeds Lights)

Amount Proposed from Wellbeing Budget: £444

Wards covered: Bramley

Project Description: Xmas lights for Bramley Xmas tree.

Community Committee Priorities: Best City for Communities.

Delegated Decisions (DDN)

28. Since the last Community Committee meeting on the 15th September 2021, the following projects have been considered and approved by DDN:

- a) Armley Park Lantern Parade, Friends of Armley and Gotts Park, £1,450 (Armley)
- b) Art Camp Half Term Project, Art Camp UK, £1,687.50 (Kirkstall)

Declined Projects

29. Since the last Community Committee on the 15th September 2021, 0 projects have been declined.

Monitoring Information

30. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

31. An update will be provided at the next Community Committee in March 2022.

Youth Activities Fund Position 2021/22

32. The total available for spend in Inner West Community Committee in 2021/22, including carry forward from previous year, is **£74,681.34**.

33. The Community Committee is asked to note that so far, a total of **£38,027.20** has been allocated to projects, as listed in **Table 2**.

34. The Community Committee is also asked to note that there is a remaining balance of **£35,078.09** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	Total allocation	Ward Split 8-17 Population		
		Armley 2,629 Young People	Bramley & Stanningley 2,745 Young People	Kirkstall 1,657 Young People
Income 2021/22	£36,260	£12,086.66	£12,086.67	£12,086.67
Carried forward from previous year	£38,421.34	£11,681.86	£9,538.14	£17,201.34
Total available (including brought forward balance) for schemes in 2021/22	£74,681.34	£23,768.52	£21,624.81	£29,288.01
Schemes approved in previous year to be delivered this year	£1,575.45		£787.72	£787.73
Total available budget for this year 2021/22	£73,105.89	£23,768.52	£20,837.09	£28,500.28

Projects 2021/22	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Area Activity Programme, West Leeds Activity Centre	£6,675	£4,250	£1,700	£725
Armley Basketball Project	£1,245	£1,245		
Mini Breeze	£10,948.50	£3,649.50	£3,649.50	£3,649.50
Spenn Lane Youth Club	£9,032.10			£9,032.10
Woodbridges Youth Club	£8,146.60			£8,146.60
DAZL 21 Program	£1,980		£1,350	£630
Remaining balance per ward	£35,078.09	£14,624.02	£14,137.96	£6,317.08

Small Grants & Skips Budget 2021/22

35. The Inner West Community Committee approved a Small Grants & Skips Budget of £6,000. There is currently a remaining balance of **£2,439.48**. Approved projects are detailed in Table 3 & Table 4 below.

TABLE 3: Small Grants 2021/22

Project	Organisation/Dept	Amount requested
West Leeds Permanent Orienteering Courses	BARCA - Leeds	£313.20
Nubian Noire	Cultural Arts Heritage Circle	£187.50
Prince Philip Centre Friday PHAB Club	Prince Philip Centre PHAB Club	£338.24
West Leeds Women's Book Club	Community Links and Leeds City Council	£451
Gymnastics Elite – Summer Sessions	Gymnastics Elite	£500
Meet Your Neighbour Event	New Wortley Community Association	£500
Kids & Co Reunited	Kids & Co	£195.65
Total spent so far 2021/22:		£2,485.59

TABLE 4: Community Skips 2021/22

Location of skip	Date	Total amount
Hayleys Field Allotments	02/06/21	£251.66
Hayleys Field Allotments	14/06/21	£134.94
LCC Housing Team	01/09/21	£230.98
Greenthorpe Allotments	25/09/21	£152.45
Rosfields 'Day of Action'	17/11/21	£304.90
Total spent so far 2021/22:		£1,074.93

Capital Budget 2021/22

36. The Inner West Community Committee has a capital budget of **£29,708.84** available to spend, as a result of new capital injections in October 2021. Members are asked to note the capital allocation summarised in **Table 5**.

TABLE 5: Capital 2021/22

Date	£
Remaining Balance April 2021	£8,408.84
Capital Injection May 2021	£16,700
Capital Injection October 2021	£4,600
Balance remaining	£29,708.84

Community Infrastructure Levy (CIL) Budget 2021/22

37. The Community Committee is asked to note that there is **£82,153.84** currently available to spend.

TABLE 6: Community Infrastructure Levy (CIL) 2021/22

Budget Available April 2021/22	£87,723.84
Outdoor Classroom and activity equipment, West Leeds Activity Centre	£5,570
Balance remaining	£82,153.84

Corporate Considerations**Consultation and Engagement**

38. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

39. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

40. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

42. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

43. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

44. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

45. Members are asked to note

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 20-26)
- c. Details of the projects approved via Delegated Decision (paragraph 27)
- d. Monitoring information of its funded projects (paragraph 29)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants & Skips Budget (Table 3 & Table 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

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Report of: Head of Locality Partnerships

Report to: Inner West Community Committee
(Armley, Bramley & Stanningley, Kirkstall)

Report author: Carl Hinchliffe – 07712 216480

Date: 17th November 2021

To note

Inner West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Updates by theme

Children and Young People: Champions Cllr Gruen & Cllr Heselwood

3. The Inner West Youth Summit was planning to return to a physical event this year, to be held in The Banqueting Suite at Leeds Civic Hall, with a provisional date of Tuesday 23rd November 2021.
4. In preparation for the planning for this municipal year's Youth Summits, the Communities Team recently met with the Voice & Influence Team. At this meeting, the Voice and Influence Team offered their support to reflect on previous year's events and learning to inform future ways of working. However, they expressed their concerns around staff reductions and service pressures, which would impede their ability to support the Youth Summits going forward. They also shared concerns around bringing young people together from different schools/groups for a physical event, as there

continues to be concerns over COVID-19 infection rates, particularly in schools. We are seeking the latest advice on this matter.

5. We're aware that the Inner West Children & Families Sub Group requested that we plan for an event before Xmas, however as the landscape has now changed, we would welcome your support to push back the Youth Summits into the new year, to enable the Communities Team to hold further discussions with members of the Children & Families Sub Group and Children's Champions, in light of this information, to explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools are putting in place over the following months.

Employment & Skills: Champions Cllr Heselwood & Cllr McKenna

6. An update will be provided for the next committee meeting in March 2022.

Community Safety: Champion Cllr Ritchie

Armley

7. The Leodis Team have recently been successful in obtaining an extended Closure Order on Armley Town Street, in response to street drinking and begging. Groups of youths have been identified for harassment towards at least 1 resident on the Wyther's. Acceptable behaviour contracts have either been agreed or are scheduled to be discussed with the involved youths and their guardian(s). A Section 80 has been issued on a Hedley Green property for a loud music party. A possession application is due to go to trial for a problematic address on Wyther Park Estate.

- **Total cases: 28**
- Threats/actual violence = 6
- Hate Crime = 5
- Noise = 4

Bramley & Stanningley

8. A recent possession order has been obtained on a prolific anti-social behaviour and crime offender on Snowden Estate. A suspended possession order has been obtained on Summerfield Estate, following Cannabis cultivation and there has been an extension of a Closure Order on a problematic address, including drug use.

- **Total cases: 33**
- Threats/Actual violence: 13
- Hate Crime: 4
- Rowdy Behaviour: 4

Kirkstall

9. Anti-social behaviour issues within the Inner West area remain the same, with a number of addresses where tenants and associates have a mixture of substance issues and/or mental health problems. This results in these tenants congregating with other people, with behaviour impacting on others.

10. The Anti-Social Behaviour Team currently have 5 closure orders in place across the ward area for cases of this nature. Four of these orders are on individual properties, whilst 1 is on communal areas within a tower block. Possession is being sought on 2 of the individual properties where the closures are in place. There is another property where a closure order has recently ended and a possession is being sought on this address too. Lastly, there is a contested hearing for a Closure Order which is being heard in Court on the 3rd November.

- **Total cases: 27**
- Noise = 6
- Threats/Actual violence = 5
- Drug/substance misuse/dealing = 4

Health & Wellbeing and Adult Social Care: Champion Cllr Cunningham

COVID-19 (Key Messages)

11. As Leeds moves towards the colder winter months and more people move in doors, it is essential that residents in Leeds follow the advice below regarding vaccinations.

12. When local residents are called for their vaccination/or 'booster jabs' it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible. If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health Officer or visit these approved information sites:

- ✓ <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>
- ✓ [Coronavirus \(COVID-19\) vaccine - NHS \(www.nhs.uk\)](https://www.nhs.uk/vaccine/coronavirus/)

Leeds City Council Contract Tracing Service

13. The outreach component of this service is delivered through our trusted commissioned third sector partners (Barca in the West), many who have worked in their communities and geographical areas for over 25 years. This service has over a 48% success record and helps local residents track contacts they may have had if they test positive, as well as offering isolation advice and help. The service is highly flexible and is proving a strong model for work of this nature.

14. Below are some examples for contacts in the last few months in Inner West wards.

June 2021

Wards	Referrals
Armley	14
Bramley and Stanningley	23
Kirkstall	25

July 2021

Wards	Referrals
Armley	60
Bramley and Stanningley	56
Kirkstall	59

August 2021

Wards	Referrals
Armley	45
Bramley and Stanningley	31
Kirkstall	32

September 2021

Wards	Referrals
Armley	58
Bramley and Stanningley	63
Kirkstall	26

Would Like To Know More Sessions from Leeds City Council Public Health Resource Centre

15. Leeds City Council Public Health Resource Centre are offering a number of free sessions currently in webinar form due to the Coronavirus epidemic. Please note all the sessions are recorded so if you miss the event you can catch up at your leisure. Currently on offer to attend or catch up at a later date are:

- ✓ Getting Ready for Autumn and Winter Vaccinations: COVID-19 & Influenza Webinar (Thursday 4th November 2021 12:30pm to 2:00pm)
- ✓ Young People Gambling & Gaming Webinar (Wednesday 3rd November midday to 1:00pm)
- ✓ Mental Health in an Unequal World: COVID-19's Impact Webinar (Friday 8th October 11:00 am to 12 noon midday)

Launch of UK Health Security Agency (UKHSA)

16. The UK Health Security Agency (UKHSA) becomes fully operational, bringing together the health protection functions of Public Health England and NHS Test and Trace, including the Joint Biosecurity Centre. The new agency will be responsible for planning, preventing and responding to external health threats, including infectious diseases and chemical, radiological, environmental and other hazards, as well as providing scientific and operational leadership at a global, national, regional and local level in partnership with our stakeholders. You can read more about UKHSA [UK Health Security Agency - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Update by ward

Armley

17. This ward was identified by the Red Cross Vulnerability matrix during the COVID-19 pandemic and consequently there was a small pot of Government funding released to fund a series of projects to help local vulnerable citizens. The priority Neighbourhood of New Wortley falls under this ward.
18. All of the projects listed below are gateways to other services, including support and help such as social prescription, mental health, holistic health and wellbeing, as well as improving and maintaining physical fitness. The digital, education and men's information projects continue and have been a great success.
19. The two remaining projects which are still available to join are:
 - ✓ Wildlife Walks - this is a project organising walks for socially isolated or lonely residents, where there is a commentary and explanation of the local flora and fauna. These have proved very popular in the past, so for more information please contact Lucy Wheeler l.wheeler@tcv.org.uk
 - ✓ Talking Sheds - a men's health project which helps isolated men bond over a common project i.e. constructing a shed on a local allotment. After lunch there is a coaching therapy session around emotional health, sharing tips and techniques on coping with low mood and anxiety. For more information please contact Lucy Wheeler; l.wheeler@tcv.org.uk

Bramley

Pop Up-Bramley Vaccination Bus in Bramley

20. The Bevan Nurses successfully managed to run one pop up vaccination clinic in the car park at the Spa at Bramley. Unfortunately, due to circumstances beyond anyone's control the remaining sessions had to be cancelled, however a return is planned soon before the end of the year to make getting a vaccination as straightforward and convenient as possible for local residents.

Leeds Big Chat in Bramley

21. September and October 2021 sees the Big Chat return. The Big Chat on Tour is slightly different due to COVID-19, so teams went out in smaller groups in a COVID-19 safe manner and risk assessed way, to talk to people at markets and shopping centres, as well as within online forums (as this sometimes works better for local residents), local community and children's groups. If you would like more information please contact; Jonathan.Hindley@leeds.gov.uk
22. Despite the weather some really insightful chats were had and it was a very worthwhile afternoon for the Bramley Team who undertook it. The results will be published later when all the events across the city have taken place.



The Bramley Food Environment Project

23. The Bramley Food Environment Project first stage has now completed. The project was in two parts, one looking at the eating, shopping and cooking habits of local families in relation to healthy eating and the second part looked at the food offer of local food retailers and takeaways. This piece of work is a part of a larger piece of work, looking at reducing children's and young person's obesity. The project is from the Councillor chaired Bramley Our Place Group.

24. This was an incredibly difficult project to complete during a pandemic, however the final project report is now complete and available. The report will inform our working across all other weight management project streams and it is hoped that in the future when it is appropriate to do so, local businesses will be approached again and encouraged to join a mutually beneficial Bramley Business Club and look at profitable healthy food options. For more information Emma Strachan; Emma.Strachan@leeds.gov.uk

Men's Health Groups set to continue into the winter months

25. Due to the ongoing success and general popularity of a variety of local men's health groups in the area, they are now set to continue after lockdown and offer a full menu of services, support and friendship groups. As well as contributing to aiding local men to recover and become healthier and more resilient, they can also help men to;

- ✓ Access a free loan I-pad and associated training to become more digitally literate (this in turn also opens up a world of on line support groups, exercise classes, cookery lessons, basic D.I.Y and an opportunity to talk openly and confidentially about their problems and issues and how these might be solved).
- ✓ Access to financial inclusion services to help manage debt and money worries.
- ✓ Access to free smoking cessation and weight management services, either within a group scenario or an intensive personal support option.

26. For more information please contact Ian Pepper; ian.pepper@barca-leeds.org or Joe Kemp; joek@touchstonesupport.org.uk; or Russ Giles russ.giles@nhs.net

Updates from Key Services

Leeds Youth Service

27. An update will be provided for the next meeting.

Cleaner Neighbourhoods Team

28. An update will be provided for the next meeting

Town Centres Update

29. In October 2021 new signage was placed in all the district centres, advising shoppers and workers to wear a mask, keep a safe distance from others, use hand sanitisers and use contactless payments where possible. As previously, this is funded by the Government and EU and is intended to reduce the risk of COVID-19 spreading in the district centres.

30. Following meetings with Leeds Community Gambling Service (Leeds CGS) information about support and treatment to those affected by gambling are being made available from collection points. Similarly, details of help available to businesses looking to resolve problems or expand is also being made available from these outlets through the City Development funded project led by Insight with Passion. All the above information plus many other news items to help business and strengthen district centres are circulated via the weekly business newsletter.

Armley

31. A partnership led by the Police and LASBT has reduced anti-social behaviour and street drinking in Armley Town Centre. The incidents are now nearly as low as they were before the start of the pandemic and as a result the Town Team and Action Group are in collaboration, progressing projects to develop an ever more positive image for the town centre. By getting more local people to shop in Armley, anti-social behaviour will further reduce and ever more projects can develop. The Police and LASBT have successfully extended the Closure Order for a further 3 months which will help ensure anti-social behaviour can remain at low levels, during which time the street drinkers coming from other areas of the city and neighbouring towns will hopefully stop visiting Armley.
32. Armley Action Group is an ever-strengthening force for good in the town centre. Led by Cllr Cunningham and Lou Megson it is a coming together for people working on improving the town centre with projects including the festival, In Bloom, street performers and more recently, delivering the 'meters and greeters' funded by the central Government's Welcome Back Fund and assisting the Highrise Project with an art display in Armley Town Centre.
33. Currently the highrise displays are in a meeting room at the entrance to the library but the aim is for a more permanent base on Town Street. The Highrise Project's key focus is working with residents in and around social housing but remains open to everyone in the community.
34. The Action Group has finalised arrangements for Armley Town Centre Ambassadors funded by the Welcome Back to High Streets Fund. The jobs are currently being advertised and this project will be closely linked with the ongoing investigation of Armley becoming the third area of Leeds to have a BID (Business Improvement District).
35. The Action Group is also taking the lead role in the stage and pocket park, replacing the demolished public toilets near Burnstall Grange. The public and private sectors have come together to make this possible with the Cleaner Neighbourhoods Team clearing and maintaining the site and Leeds City Council Highways Department levelling the surface and laying a suitable performance area.
36. Armley Town Team holds its next meeting, its first official one since lockdowns ended for all its attendees, on 3rd November 2021. The meeting will include discussion of priorities for the coming year to help make the town centre ever better and the possibility of a Christmas shop window display, with a private sector funded cash award for winning entries to further enhance a positive image to local shoppers.

Bramley

37. Bramley businesses will be visited by the microbusiness representative and the Neighbourhood Centres Co-ordinator at the start of November, to further explain what

help is available to ever strengthen their business. Details will be left at shops so even if the business has no need of the free help, they can pass the details on to others.

Kirkstall

38. Kirkstall Road businesses will also be visited by the microbusiness representative and the Neighbourhood Centres Co-ordinator at the start of November. The Local Centres Project provision of benches is progressing and the Highways and Regeneration leads are investigating the most suitable benches to be placed on the main street and adjoining roads.

Community Hubs and Libraries

39. An update will be provided for the next meeting.

Housing Leeds

Estate Management and Walkabouts

40. All this year's walkabouts have been arranged and dates confirmed, with local ward members informed. The COVID-19 risk assessment states that officers are only allowed to undertake walkabouts with one other person, however with restrictions lifting, the service continues to adapt and is currently reviewing the various risk assessments in place. Hopefully this will allow residents, local ward members and other partners to attend future walkabouts together.

41. Grass cutting has ceased for the year and contractors have begun winter works such as cutting back of bushes and dealing with overgrown areas.

Block Inspection and High-Rise Feedback

42. Weekly block sweeps are carried out on all high-rise blocks. These inspections help look for things that will improve the block such as ordering repairs, removing items that have been left in communal areas, or identifying improvements that could be made.

43. Should you wish to get involved or are interested in becoming a 'block champion', you can help in coming along and pointing out areas of concern, or sharing your ideas on how to improve your block. Please contact on 0113 378330, or via email on housinginvolvement@leeds.gov.uk if you are interested. Alternatively, you can talk to your local Housing Officer.

44. Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety checks.

Fire Safety

45. Housing Leeds receive daily stage 1 Fire Safety Reports from its cleaning contractors and action the recommendations in the report and log this on its computer system, in line with its Fire Safety Procedure. Housing Leeds also carry out monthly stage 2 fire safety checks and report all the findings and raise the necessary repairs as required.

Anti-Social Behaviour

46. Since restrictions have been lifted, the service has seen a reduction in the complaints related to noise nuisance caused by living in proximity with neighbours, which is positive but it remains the most common theme for anti-social behaviour cases across the Inner West. Housing Leeds, LASBT and West Yorkshire Police are working together in this difficult time in many areas across Inner West in order to help tackle the crime related activity and ASB we are experiencing.

Good News Stories

Armley

47. The Poplar block are on the next phase to have the new Ground Source Heat Pumps (GSHP) installed. This work should start in November and local ward members and residents have been informed.

48. Wednesday 27th October and Thursday 28th October showed some excellent partnership working, carrying out litter picks and undertaking a 'meet your neighbour' event. Both days provided some excellent results and Wortley Wombles helped pick up in the region 35 bags of litter. The 'meet your neighbours event' also received positive feedback and allowed New Wortley Community Centre to consult with the local community in getting their voice heard on what they would like to see change/improve within their locality. The partners involved over the 2 days were; The Wortley Wombles, New Wortley Community Centre, Housing Leeds, Tenant Involvement Team, Urban Task Force and Youth Services.

Bramley

49. New controlled entry doors have been fitted to flats on Ganners Way and Ganners Walk. An environmentally focused action day has been planned involving Councillors, partners and community groups for the Rossefields area on Wednesday 17th November 2021.

Kirkstall

50. Housing Leeds will be undertaking improvement work to Moor Grange Court which will include concrete repairs to the external areas of the building, external wall insulation, work to the roof area, communal walkway and landing repairs and resurfacing work, ground floor entrance lobby upgrade and external balcony replacement.

Housing Advisory Panel

Budget for 2021/22	£49,091.97
Carry forward from 2020/21	£28,892.49
Total 2021/22 budget	£77,984.46
Approved budget spend 2021/22	£39,783.71
Available budget	£38,200.75

HAP	Projects submitted	Projects approved	Amount committed by Panel	% committed
Inner West Total	44	18	£38,783.71	51.01%

Bids approved since last update in August

Address/Who	Scheme	Amount awarded by panel
Snowden Crescent Tree Planting	To plant 4 semi-mature trees on the greenspace to reduce water run-off and beautify the area.	£735
Ganners Lane Fencing	To replace tired wooden fencing with metal bar fencing.	£4120
Fairfield Close Ginnel Fence	To improve access to a ginnel by removing hedges and installing metal palisade fencing.	£6,700
Broadlea Gardens Knee Rail Fence	To install wooden post with metal bar fencing across the green space.	£3,475
Stanningley Court Bins	To extend the recycling bin area so an extra communal recycling bin can be housed.	£2,628
Breakfast Banter Armley	To support a weekly breakfast club for 6 months.	£500

Parks & Countryside

51. An update will be provided for the next meeting.

Community Engagement: Social Media

52. **Appendix 1** provides information on posts and details recent social media activity for the Inner West Community Committee Facebook page & Covid-19 Facebook Groups.

Corporate Considerations

Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan

5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

5. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

7. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

8. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

9. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Inner West Community Committee & COVID-19 Groups

FACEBOOK highlights

03 September 2021 – 04 November 2021

Appendix 1

Inner West Community Committee

Since 03 September 2021 the Inner West Community Committee Facebook page has gained: **64 new page 'likes'** (and currently has) **1,130 likes and 1,423 followers.**

This means that this is the **2nd** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares



Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 03 September 2021 is the LCC Inner West Community Committee post regarding the Armley Online Forum

- has been shared **4** times
- has reached a total of **1,299** people

The following below are screenshots of the most popular three posts since the 3rd September 2021. Alongside this are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – LCC Inner West Community Committee Post: Armley Online Forum

1,299 people had this post delivered to them and it had 19 post clicks, with 11 likes, comments, and shares.



Post Details

Leeds City Council Inner West Community Committee
18 September · 🌐

****EDIT**** Due to unforeseen circumstances this meeting has now been rearranged to Tuesday 28th September 2021, 7pm via zoom.
The Armley Forum will be held on Tuesday 21st September 2021 at 7pm via Zoom and you are cordially invited to attend.
Zoom details:... See more



Armley Online Forum
Tuesday 21st September 2021, 7pm
Via Zoom

Chair: Councillor Jim McKenna

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr McKenna
2.	Actions of Last Meeting & Matters Arising	Cllr McKenna
3.	Police Update	West Yorkshire Police (WYP)
4.	Armley Housing Office Manager	Paul Hodges – LCC Housing
5.	Armley Town Street Update	Pete Mudge – LCC Communities Team
6.	Armley Park Playground	Kieron O'Hara – LCC Parks & Countryside
7.	AOB: Next Steps and closing remarks	Cllr McKenna
8.	Dates and times for future meetings:	All to note

🟢 **Get more likes, comments and shares**
When you boost this post, you'll show it to more people.

1,299 People reached 30 Engagements [Boost post](#)

🗨️ 1 Comment 4 shares

👍 Like 💬 Comment ➦ Share 🌐

Performance for your post

1,299 People Reached

11 Likes, Comments & Shares

3 Likes 2 On Post 1 On Shares

4 Comments 4 On Post 0 On Shares

4 Shares 4 On Post 0 On Shares

19 Post Clicks

6 Photo views 0 Link clicks 13 Other Clicks

NEGATIVE FEEDBACK

0 Hide post 0 Hide all posts
0 Report as spam 0 Unlike Page

Reported stats may be delayed from what appears on posts



2nd Place – LCC Inner West Community Committee Post: Bramley Online Forum
 595 people had this post delivered, with 8 post clicks with 13 likes, comments, and shares.

Post Details

Leeds City Council Inner West Community Committee

28 October · 🌐

⋮

Bramley Forum Members

BRAMLEY ONLINE FORUM – Thursday 28th October 2021 at 7pm via Zoom

You are invited to the next Bramley Forum, chaired by Councillor Kevin Ritchie, which has been arranged for Thursday 28th October 2021 at 7pm via Zoom.... See more

Community Committee

Bramley Online Forum
 Thursday 28th October 2021, 7pm
 Via Zoom

Chair: Councillor Kevin Ritchie

No.	Agenda Item	Lead(s)
1.	Welcome and apologies	Cllr Ritchie
2.	Police Update	West Yorkshire Police
3.	Housing Advisory Panel Scheme	Paul Densley, LCC
5.	City Plan	Mike Eakins, LCC
7.	AOB: Next Steps and closing remarks	Cllr Ritchie
8.	Dates and times for future meetings: Thursday 13th January 2022 at 7pm	All to note

👍 **Get more likes, comments and shares**
 When you boost this post, you'll show it to more people.

595
People reached

21
Engagements

Boost post

👍 5 shares

👍 Like
💬 Comment
➦ Share
⋮

Performance for your post

595 People Reached

13 Likes, Comments & Shares

8 Likes	4 On Post	4 On Shares
0 Comments	0 On Post	0 On Shares
5 Shares	5 On Post	0 On Shares

8 Post Clicks

3 Photo views	0 Link clicks	5 Other Clicks
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NEGATIVE FEEDBACK

0 Hide post

0 Hide all posts

0 Report as spam

0 Unlike Page

Reported stats may be delayed


3rd Place – LCC Inner West Community Committee Post: Homeowners encouraged to apply for free solar panels

317 people had this post delivered to them. There were 30 post clicks and 5 likes, comments, and shares

Post Details

Leeds City Council Inner West Community Committee
23 October · 🌐

<https://news.leeds.gov.uk/.../leeds-homeowners-encouraged-to-...>



NEWS.LEEDS.GOV.UK

Leeds homeowners encouraged to apply for free solar panels and home insulation before scheme ends.

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

317 People reached 35 Engagements **Boost post**

3 shares

Like Comment Share

Performance for your post

3rd

317 People Reached

5 Likes, Comments & Shares

2 Likes	1 On Post	1 On Shares
0 Comments	0 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares

30 Post Clicks

0 Photo views	27	2 Other Clicks
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3rd MOST POPULAR POST

0 Hide post 0 Report as spam

Reported stats may be delayed from what appears on posts

COVID-19 Facebook Groups

The Communities Team have set up **33** ward-based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Armley** has **158** members, **Bramley and Stanningley** has **73** members, and **Kirkstall** has **254** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Armley:** <https://www.facebook.com/groups/240058733840731/>
- **Bramley and Stanningley:** <https://www.facebook.com/groups/204369294167978/>
- **Kirkstall:** <https://www.facebook.com/groups/210253080212370/>

**For the latest Coronavirus (COVID-19)
information visit
www.leeds.gov.uk/coronavirus**



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